



# Satellite Symposium Application

## 69th PostGraduate Assembly in Anesthesiology

December 11 - 15, 2015 • New York Marriott Marquis

### 1 Available Dates and Times for Satellite Symposium:

Applications will be processed in accordance with the PGA Satellite Symposium Point System.

**Deadline for utilization of past points earned is August 3, 2015.**

Applications received after that date will be processed in the order received.

	<b>Breakfast Symposium</b> 6:30 AM - 8:00 AM • Cost: \$6,000	<b>Evening Symposium</b> 6:00 PM - On • Cost: \$6,000
Friday, December 11, 2015	(Not Available)	A
Saturday, December 12, 2015	(Not Available)	B
Sunday, December 13, 2015	(Not Available)	C
Monday, December 14, 2015	D	E
Tuesday, December 15, 2015	(Not Available)	(Not Available)

Please indicate by letter your selections in order of preference:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

### 2 Application Check List:

- Signed Copy of Satellite Symposium Guidelines
- Content of our proposed symposium is submitted with this application

### 3 Satellite Symposium Payment & Cancellation Fee Information:

**PAYMENT** — Fifty percent (50%) of the cost of the satellite symposium must be sent with application.

**Balance is due on or before September 1, 2015.** Failure to comply could jeopardize your time selection.

**CANCELLATION POLICY** — If a cancellation occurs between July 1 and October 1, 2015 - all monies will be refunded less a \$1,000 administrative fee. After October 1 - 50% of the symposium fee will be refunded. After November 2 - no refunds.

### 4 Company Information:

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
ADDRESS CITY STATE ZIP

\_\_\_\_\_  
TELEPHONE FAX EMAIL

\_\_\_\_\_  
NAME AND TITLE

\_\_\_\_\_  
SIGNATURE AND DATE



# Satellite Symposium Guidelines

## 69th PostGraduate Assembly in Anesthesiology

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### Definition:

A Satellite Symposium is a commercial industry organized symposium held surrounding the dates and times of the PostGraduate Assembly in Anesthesiology. The purpose of a Satellite Symposium is to allow meeting registrants an opportunity to obtain in-depth information about specific products at a time when PGA meetings are not in session.

### Official PGA Hours:

Friday,	December 11, 2015 • 7:45 AM - 5:00 PM
Saturday,	December 12, 2015 • 7:45 AM - 5:00 PM
Sunday,	December 13, 2015 • 7:45 AM - 5:00 PM
Monday,	December 14, 2015 • 8:00 AM - 5:00 PM
Tuesday,	December 15, 2015 • 7:45 AM - 5:00 PM

### Available Symposium Times:

1. **Breakfast Symposia** • Monday, December 14, 2015 • 6:30 AM - 8:00 AM
2. **Evening Symposia** • Suggested time: • 6:00 PM or later

### Guidelines:

1. Sponsoring company must be a PGA 69 Exhibitor.
2. Content of the proposed symposium must be submitted in advance to the NYSSA Executive Group and Committee for approval. The description of the symposium should list topic(s), faculty, objectives, date, time, place and any other applicable information. Accreditation for Continuing Medical Education (CME) credits may be provided by the company based on compliance with approved accreditation process. The PostGraduate Assembly in Anesthesiology (PGA) does not accredit Satellite Symposia. If CME is provided as part of your satellite symposium, it is necessary that any advertisements or announcements for the program must clearly state that the session is outside the hours and not related to the PostGraduate Assembly Program.
3. Brochures promoting symposium will be distributed at the registration area if provided by the sponsoring company. Brochures are required to state:  
**A - This program is not associated with or part of the 69th PostGraduate Assembly in Anesthesiology.**  
**B - Funds for this program have been provided by an unrestricted grant from (name of your company).**
4. The PGA will have one sign listing all satellite symposia in the registration area.
5. The sponsoring company will be responsible for all expenses related to their symposium, including room rental, audiovisual, food and beverage, speaker expenses, honoraria, etc. The company can not offer monetary incentives to delegates to attend their symposium.
6. By signing this application, sponsoring company is in agreement they "assume entire responsibility for the symposium and hereby agree to protect, indemnify, defend and save The New York State Society of Anesthesiologists, Inc. its officers, employees and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorneys fees arising out of or caused by the symposium. Also, sponsor must satisfy any requirements the meeting facility may impose."

*Continued on next page*

**Fees:**

- 1. Fee for each Breakfast Symposium: \$6,000  
Fee for each Evening Symposium: \$6,000

**Included:**

Company will receive a complimentary set of the advance registration mailing list that includes the entire NYSSA membership.

- 2. When there is crossover faculty, speakers who are participating as PGA and Satellite Symposium faculty, the Satellite Symposium sponsor will be responsible for all speaker expenses that are not PGA related.

Companies wishing to participate as a sponsor of Satellite Symposium should contact:

**Will Burdett**

**The New York State Society of Anesthesiologists, Inc.**

110 East 40th Street, Suite 300

New York, NY 10016 USA

**TELEPHONE** 212-867-7140    **FAX** 212-867-7153    **EMAIL** will@nyssa-pga.org

We are in agreement with the terms, conditions, and rules set forth as part of the Satellite Symposium guidelines as outlined:

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COMPANY NAME

Visa     MasterCard     American Express

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CREDIT CARD NUMBER

EXPIRATION DATE

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NAME ON CREDIT CARD

SIGNATURE