



District 2 Bylaws

(Updated November, 2014)

Article I. Purpose

The purposes of the district shall conform to those of the New York State Society of Anesthesiologist, Inc. (hereafter abbreviated NYSSA).

Article II. Membership

Section 1.

The membership of district 2 shall be constituted of all NYSSA members whose primary anesthesia practice is in the boroughs Manhattan and Staten Island of New York City.

Section 2.

Categories of membership shall correspond to those of NYSSA, with the same voting privileges.

Article III. Officers

Section 1.

There shall be four elected district officers. The four elected officers shall be the Director, President, Secretary, and the Treasurer. The Director and President shall serve on the district executive committee and automatically serve as alternate delegates unless they are already delegates. Delegates and alternate delegates to the NYSSA House of Delegates shall be elected. Between elections, the District Director may select alternate delegates to fill the position of a delegate or select new alternate delegates when necessary.

Section 2.

The President, Secretary, and Treasurer shall each be elected to serve a two year term, and each will be eligible to be elected for no more than two terms, unless there are no other members in good standing who are willing to perform these duties. Under these circumstances, an additional terms will be permitted. Additionally, it is the preference of the District #2 membership that in order to maintain an orderly transition, that the position of Director and President be filled by another of the serving officers.

Furthermore, the President will also serve as the Alternate Director and if necessary fill the expiring term of the Director. The Director, the Alternate Director, the delegates and their alternates, shall serve according to the bylaws of NYSSA.

Section 3.

The officers shall be elected by open vote of hands at the district's annual meeting (see below), by simple majority. Any member may at that time request a secret ballot and a formal count. Only district members in good standing shall be eligible to vote. Any member in good standing may nominate candidates for district II offices.

Section 4.

Newly elected district officers shall assume their offices at the end of the annual meeting of NYSSA.

Article IV. Duties of Officers

Section 1.

The administrative authority of District 2 shall be vested in the President. The President shall:

- a. Preside at all meetings. In his/her absence, the District Director shall preside at meetings.
- b. Call special meetings as required.
- c. Appoint such committees as he/she deem necessary or as requested by majority of members at a district's meeting.

Section 2.

The Secretary and Treasurer shall perform duties consistent with their offices and in conformity with the bylaws of NYSSA. If necessary, the secretary shall fill the expiring term of the President. If the latter is the case, then at the next scheduled District meeting the first order of business shall be the election of a new secretary to fill the unexpired term of the Secretary.

Section 3.

The Treasurer shall prepare a detail financial report, to be distributed to the other officers on a yearly basis. The report shall include all income, payments made from district funds, and balance in funds available. The authorization of each payment, as per Article IV Section 6 below, should also be included in the report. Any district member may request a copy of this report.

Section 4.

The District Director and Alternate Director of NYSSA shall function as prescribed in the bylaws of the NYSSA, representing the interests of the membership of District 2 to the best of their ability. They each shall be elected to serve a three year term, and each will be eligible to be elected for no more than three terms, unless there are no other members in good standing who are willing to perform these duties. Under these circumstances, an additional terms will be permitted.

Section 5.

The delegates and alternate delegates to the NYSSA shall function as prescribed in the bylaws of NYSSA, representing the membership of the District to the best of their ability. All delegates shall attend at least one district meeting annually during their term and at least one session of the house of delegates of the NYSSA annually. At the end of a delegate's term, they shall notify the district director or president of their intention to serve another term. Delegates and alternate delegates are elected for 2 year terms according to NYSSA bylaws. Delegates may be re-elected for a maximal of 5 terms.

Section 6.

The district's Treasurer shall use district funds to make payments for authorized District expenses. Expenses shall be authorized as follows:

- Upon approval of the expense by a simple majority vote of district members attending a district meeting.
- Upon approval by the district's President or Director and another member of the district's executive committee, provided the expense is related to a district meeting.
- Upon approval of the district's President and Director, provided the expense is no greater than \$10,000, the maximal amount per annum that can be authorized in this manner shall be limited to \$20,000.

[Article V. Meetings](#)

Section 1.

There shall be a district annual meeting in the fall prior to the annual meeting of NYSSA. Election of officers shall take place at this meeting. There shall also be a general membership meeting in the spring.

Section 2.

The President shall call a special district meeting within one month after receiving a petition signed by 15 active district members in good standing. The petition shall clearly state the reasons for calling a special meeting.

Section 3.

The announcement of a district meeting shall be made to all District members at least 15 days in advance of the meeting. Communication through e-mail should be considered equivalent to US mail.

[Article VI. Membership Dues](#)

Section 1.

District membership dues are levied by NYSSA annually, and the funds are transferred to the district's checking account. Presently, the dues are \$30 per annum. A raise in dues requires approval by a simple majority vote of the members attending the annual meeting.

[Article VII. Amendments and Revisions](#)

Section 1.

The district's bylaws may be amended or revised by a membership vote at an annual meeting, by a 2/3 supermajority of the vote for the amendment(s).