



# Satellite Symposium Application

## 71st PostGraduate Assembly in Anesthesiology

December 8 - 12, 2017 • New York Marriott Marquis

### 1 Company Information:

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COMPANY NAME

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ADDRESS

CITY

STATE

ZIP

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TELEPHONE

FAX

EMAIL

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NAME AND TITLE

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SIGNATURE AND DATE

### 2 Satellite Symposium Times:

Applications will be processed in accordance with the PGA Satellite Symposium Point System.

- A) **Breakfast Symposia** • Monday, December 11, 2017 • 6:30 AM - 8:00 AM
- B) **Evening Symposia** • Friday, December 8, 2017 • 6:00 PM or later  
Saturday, December 9, 2017 • 6:00 PM or later  
Sunday, December 10, 2017 • 6:00 PM or later

### 3 Fees:

Fee for each Breakfast Symposium: \$6,000

Fee for each Evening Symposium: \$6,000

When there is crossover faculty, speakers who are participating as PGA and Satellite Symposium faculty, the Satellite Symposium sponsor will be responsible for all speaker expenses that are not PGA related.

### 4 Included:

Dedicated meeting space, a registration bag insert, the advance registration mailing list, and website advertising.

### 5 Satellite Symposium Payment & Cancellation Fee Information:

**PAYMENT** — Fifty percent (50%) of the cost of the satellite symposium must be sent with application.

#### Satellite Symposium Cancellation Fee

Between July 3 and October 2, 2017 - 75% of your full payment will be refunded.

After October 2, 2017 50% of your full payment will be refunded.

After November 1, 2017 no refunds will be issued.



# Satellite Symposium Guidelines

## 71st PostGraduate Assembly in Anesthesiology

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### Definition:

A Satellite Symposium is a commercial industry organized symposium held surrounding the dates and times of the PostGraduate Assembly in Anesthesiology. The purpose of a Satellite Symposium is to allow meeting registrants an opportunity to obtain in-depth information about specific products at a time when PGA meetings are not in session.

### Official PGA Hours:

Friday,	December 8, 2017	• 7:45 AM - 5:00 PM
Saturday,	December 9, 2017	• 7:45 AM - 5:00 PM
Sunday,	December 10, 2017	• 7:45 AM - 5:00 PM
Monday,	December 11, 2017	• 8:00 AM - 5:00 PM
Tuesday,	December 12, 2017	• 7:45 AM - 5:00 PM

### Guidelines:

1. Sponsoring company must be a PGA71 Exhibitor.
2. Content of the proposed symposium must be submitted in advance to the NYSSA Executive Group and Committee for approval. The description of the symposium should list topic(s), faculty, objectives, date, time, place and any other applicable information. Accreditation for Continuing Medical Education (CME) credits may be provided by the company based on compliance with approved accreditation process. The PostGraduate Assembly in Anesthesiology (PGA) does not accredit Satellite Symposia. If CME is provided as part of your satellite symposium, it is necessary that any advertisements or announcements for the program must clearly state that the session is outside the hours and not related to the PostGraduate Assembly Program.
3. Brochures promoting symposium will be distributed at the registration area if provided by the sponsoring company. Brochures are required to state:
  - A) This program is not associated with or part of the 71st PostGraduate Assembly in Anesthesiology.
  - B) Funds for this program have been provided by an unrestricted grant from (name of your company).
4. The sponsoring company will be responsible for all expenses related to their symposium, including room rental, audiovisual, food and beverage, speaker expenses, honoraria, etc. The company can not offer monetary incentives to delegates to attend their symposium.
5. By signing this application, sponsoring company is in agreement they "assume entire responsibility for the symposium and hereby agree to protect, indemnify, defend and save The New York State Society of Anesthesiologists, Inc. its officers, employees and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorneys fees arising out of or caused by the symposium. Also, sponsor must satisfy any requirements the meeting facility may impose."

Companies wishing to participate as a sponsor of Satellite Symposium should contact:

**Will Burdett**

**The New York State Society of Anesthesiologists, Inc.**

110 East 40th Street, Suite 300

New York, NY 10016 USA

**TELEPHONE** 212-867-7140    **FAX** 212-687-1005    **EMAIL** will@nyssa-pga.org

We are in agreement with the terms, conditions, and rules set forth as part of the Satellite Symposium guidelines as outlined:

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COMPANY NAME

Visa     MasterCard     American Express

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CREDIT CARD NUMBER

EXPIRATION DATE

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NAME ON CREDIT CARD

SIGNATURE